



Supply Chain Specialist

Noodles & Company is seeking a Supply Chain Specialist in its Broomfield, Colorado Central Support Office.

Essential Responsibilities

The Supply Chain Specialist maintains and continuously improves the eRS system; provides customer service, support and reporting to the field as well as Supply Chain and other internal departments. This position is also responsible for building and maintaining strong relationships between Noodles & Company and assigned suppliers.

Primary Duties

- Support, train and problem solve for field operations and others as required with eRS systems
- Maintain and improve eRS system to ensure data integrity
- Assure the continuity of supply for assigned products to our restaurants by facilitating and coordinating with assigned suppliers
- Build and maintain relationships with distributors, manufacturers and other suppliers throughout product life cycle
- Coordinate resolution of quality concerns for all assigned products
- Represent Supply Chain on all packaging and other assigned product initiatives as required
- Evaluate and develop controls and procedures that ensure integrity of supply chain financial results
- Facilitate total cost improvements through formal design, process improvement, technology and supply chain system development and maintenance
- Prepare reporting for period end and as needed through eRS, COGNOS, DMA, and other systems to support both internal and external functions
- Prepare management reports, forecasts and metrics of logistics/distribution results, inventory, performance against operating goals, and supply chain productivity
- Maintain an understanding of the market for specific commodities through use of benchmarking and competitive information and identify opportunities for cost reduction
- Help develop Supply Chain budgets
- Other duties as required for success of department and Noodles & Company

Primary Interactions

- Suppliers & Distributors
- Operations
- Training Operations
- Culinary
- IT
- Quality Assurance
- Finance
- Accounting
- Franchisees

Desired Skills

- Ability to successfully multi task between analytical duties and customer service/relationship building multiple times per day
- Strong customer service and relationship building skills
- Strong analytical skills
- Organized, solution-oriented, results driven, detail oriented, flexible and able to prioritize to meet objectives and timelines
- Ability to communicate professionally
- Computer proficiency, especially email, internet and MS Office products

Desired Experience

- Bachelors Degree in Business, Logistics, Computer Science, Engineering or other related field strongly preferred
- Experience building relationships with local, national and regional suppliers
- Experience negotiating goods and/or service contracts
- Experience implementing cost reduction techniques
- Experience analyzing quantitative data
- Customer service experience desired
- Supply Chain or Purchasing certification is a plus

Travel: This position requires approximately 10% travel.

Compensation: Competitive salary plus full Benefits Plan. Relocation not provided.

Please send Resume, Cover Letter and Salary History/Requirements to Joe Gordon @ jgordon@noodles.com by March 31, 2010.

Noodles & Company is an Equal Opportunity Employer.